Cooperation agreement

between the Faculty of Humanities of the University of Debrecen (4032 Debrecen, Egyetem tér 1.) and …………………………………………..…………………… ……………………………………………………….. as the host institution of the internship.

1. The purpose of this agreement is to ensure the professional internship for students of the International Studies Bachelor's program at the University of Debrecen.
2. The agreement aims to regulate the student's professional internship.
3. In the International Studies Bachelor's program, the student is required to complete a continuous 4-week (total of 120 hours) professional internship after the 4th semester of their studies. The professional internship is a subject worth 5 credits, evaluated with a grade. The internship should not interfere with the student's class attendance; therefore, the recommended period is from June to August each year.
4. Data of the host institution and the contact person:

* Phone number of the host institution:
* Email address of the host institution:
* Name of the contact person:
* Phone number of the contact person:
* Email address of the contact person:

1. Data of the student participating in the professional internship, and the person responsible for the internship (university):

* Student's name:
* Student's Neptun ID:
* Semester of completion:
* Duration of the internship: 120 hours
* Type of internship: professional internship
* Organising person responsible for the professional internship: Sándor Ónadi
* Phone number: +36 52 512 900 / 63387
* Email address: [onadi.sandor@arts.unideb.hu](mailto:onadi.sandor@arts.unideb.hu)

1. The organisation and implementation of the professional internship are governed by the university's study and examination regulations, the curriculum of the International Studies Bachelor's program, and this agreement.
2. The main obligations of the host institution:

* Appoints a contact person to oversee the student(s)' professional internship.
* Prepares the contact person and the staff and clients interacting with the student(s) for the student's arrival.
* Allows the student(s) to engage in the activities of the institution.
* Provides the professional, material, and infrastructural conditions for the student(s)' professional internship.
* Presents the activities and organizational structure of the host institution and provides all practical information necessary for the completion of the internship.
* Suggests a grade to the responsible university organizer for the professional internship.

1. The student performs the tasks specified in the internship description and agreed upon with the internship supervisor to the best of their ability.
2. The student may not undertake a professional internship at an institution where the contact person or any of their colleagues is a close relative or has strong emotional ties to the student.
3. Confidentiality statement: The student treats any personal and business information acquired during the professional internship anonymously and does not disclose confidential information to third parties.
4. The university regulations regarding student conduct and the internal rules of the host institution apply during the internship, which both the institution and the university will inform the student about.
5. The parties cannot charge each other any costs or fees for the implementation of the professional internship.

Debrecen, year 20….. month…………. day…….

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| On behalf of the host institution of the professional internship: | ………………………………  Head of the host institution of the professional internship |
| On behalf of the educational institution: |  |
| ……………………………… | .……………………………  student |